



<i>The Classical Academy</i>	<i>Policies and Procedures</i>
Policy Name:	Endowment Fund
Policy Number:	DFA-TCA
Original Date:	9/13/2010
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Category:	Fiscal
Author:	Controller
Cabinet Approval:	Chief Financial Officer

INTRODUCTION

TCA established an Endowment Fund in September, 1999 with an initial contribution of stock valued at approximately \$1,100. The purpose of this fund was to create a permanent investment pool or endowment that would provide financial support to TCA's program in perpetuity.

An initial goal was to create a fund of at least \$1,000,000 by setting aside a portion of all monies raised through fundraising activities, grants and gifts. The intent was to meet this goal by not withdrawing any funds, either principal or income until the goal was met.

The income from this Fund may be used for any purpose, although the Board may wish to establish a specific purpose for this income stream. This Fund was intended to grow indefinitely in order to eventually provide a meaningful source of funds for TCA's program(s) from income the Fund earns. Endowments are usually established with the understanding that the principal will never be spent; only income generated from the fund is available for distribution.

IMPLEMENTATION

In general, 10% of all donations and fundraising activities netting a minimum of \$500 or more will be contributed to the Endowment. Designated gifts for specific purchases are exempt from the 10% contribution to the Endowment.

Policy Revision History

Date	Revision Details	Revised By
4/30/2013	Reformatted policy into new template. Completed annual review.	Controller
2/11/2015	Completed annual review. Clarified donation to Endowment.	Controller